GUIDE FOR AUTHORS

INTRODUCTION
The Open Respiratory Archives journal is one of the official publications from the Spanish Respiratory Society of Pneumology and Thoracic Surgery (SEPAR).

The journal publishes original studies whose content is based upon results dealing with several aspects of respiratory diseases such as epidemiology, pathophysiology, clinics, surgery and basic investigation. Other types of articles such as reviews, editorials, scientific letters and letters to the Editor are also published in the Journal. All manuscripts are sent to peer-review and handled by the Editor or an Associate Editor from the team. The official language of the Journal is Spanish and English. Therefore, manuscripts can be submitted in either language.

Types of article

Original articles These will be original studies that offer novel information, of very broad interest to national and international scientific communities, whose specific data have not been published in any other journal. The studies will always be prospective and will show the results of research projects or the study design of projects that are still under way. All the information contained in the submitted articles will have to be original, and manuscripts reporting results previously reproduced in other journals will not be accepted for publication in Archivos de Bronconeumologia. In the cover letter (see below), the original nature of the manuscript contents, which will be the author's responsibility, will be made explicitly clear. All the submitted manuscripts will always be peer-reviewed, and the final decision will be made on the basis of the comments from the expert reviewers and the Editors. When writing the articles, authors are advised to use the international guidelines for the report of health-related research results: Clinical trials: CONSORT (http://www.consort-statement.org/). Besides, all trials must be registered in one of the international databases, and the number of the corresponding registry will always be indicated. Observational studies: STROBE (http://www.strobe-statement.org/).

Articles involving diagnostic tests: STARD (http://www.stard-statement.org/). Systematic reviews and metaanalysis: PRISMA (http://www.prismastatement.org/). For other types of research studies, verify the corresponding guidelines in the initiative EQUATOR (http://www.equator-network.org/). Although the number of authors will not be limited, they must have made a significant contribution to the manuscript results and writing. In the cover letter, in a totally independent document, the specific contribution of each author will always be specified. In the revised version by the authors, a graphical/visual abstract will have to be included compulsorily in the revised manuscript version, which will be published along with the manuscript. See below specific instructions to elaborate the graphical/visual abstract. The article will include a 250 word structured abstract.

Editorials These will be articles written by authors who are experts on a given subject. In
articles of this type, authors will express an opinion or position about the topic in question, on the basis of scientific evidence, with regard to a specific and relevant aspect which is novel or controversial. Short reviews on a given topic will not be accepted, but articles that reflect the scientific opinion of an author who is an expert on the subject concerned. Editorials can be comments on articles published in the same issue of the journal, on an article previously published, or on other aspects of general interest to the scientific community that are not reflected in any other type of articles of the Journal. The editorials will be explicitly commissioned by the Editorial Committee of Open Respiratory Archives. In exceptional cases, the Committee may consider the acceptance of unsolicited editorials, on novel or controversial topics, submitted by authors with experience and publications in the topic in question. Editorials will always be peer-reviewed, and the final decision will be made on the basis of the comments from the expert reviewers and the Editors.

**Reviews** These will be articles in which a topic of interest will be reviewed on the basis of an up-to-date and objective view extracted from the most relevant and recent publications dealing with the subject in question. The authors will not have to give their own view/opinion about the topic in question, but they will have to provide a summary of the state-of-the-art in an organized, structured, and adequate manner. As a rule, reviews will be commissioned by the Editors of Open Respiratory Archives to expert authors, who have experience and publications in the subject under review. Occasionally, the Journal may accept unsolicited reviews by the authors. Authors wishing to submit a review should always contact the Editor first. The Editorial Committee will decide whether the authors meet the criteria required for the submission of articles of this kind, on the basis of both their publication record, especially of original articles, and the interest of the suggested topic. Review articles will always be peer reviewed, and the final decision will be made on the basis of the comments from the expert reviewers and the Editors. The article will include a 250 word abstract, which will not be structured.

**Scientific letter**: They will also be addressed to the Editor and will contain information on clinical observations from patients, experiences or results that cannot be published as an original article but which warrant disclosure to the scientific community in the form of a Letter to the Editor. Letters to the Editor will always be peer-reviewed, and the final decision will be made on the basis of the comments from the expert reviewers and the Editors. The maximum length of such a text will be 1,000 words, and a total of one table or one figure will be accepted. Information that may potentially reveal the identity of the patient must not be included in either the text or the images. A maximum of fifteen references will be accepted.

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**Contact details for submission**
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**Language**
This journal is published in Spanish and preferably in English
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Authorship

All authors should have made substantial contributions to all of the following: (1) the conception and design of the study, or acquisition of data, or analysis and interpretation of data, (2) drafting the article or revising it critically for important intellectual content, (3) final approval of the version to be submitted.

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To avoid unnecessary errors you are strongly advised to use the ‘spell-check’ and ‘grammar-check’ functions of your word processor.

**Article structure**

*Subdivision - unnumbered sections*

Divide your article into clearly defined sections. Each subsection is given a brief heading. Each heading should appear on its own separate line. Subsections should be used as much as possible when cross-referencing text: refer to the subsection by heading as opposed to simply 'the text'.

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State the objectives of the work and provide an adequate background, avoiding a detailed literature survey or a summary of the results.

*Material and methods*

Provide sufficient details to allow the work to be reproduced by an independent researcher. Methods that are already published should be summarized, and indicated by a reference. If quoting directly from a previously published method, use quotation marks and also cite the
source. Any modifications to existing methods should also be described.

Results
Results should be clear and concise.

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This should explore the significance of the results of the work, not repeat them. A combined Results and Discussion section is often appropriate. Avoid extensive citations and discussion of published literature.

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The main conclusions of the study may be presented in a short Conclusions section, which may stand alone or form a subsection of a Discussion or Results and Discussion section.

Appendices
If there is more than one appendix, they should be identified as A, B, etc. Formulae and equations in appendices should be given separate numbering: Eq. (A.1), Eq. (A.2), etc.; in a subsequent appendix, Eq. (B.1) and so on. Similarly for tables and figures: Table A.1; Fig. A.1, etc.

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