

# REVISTA ESPAÑOLA DE CIRUGÍA ORTOPÉDICA Y TRAUMATOLOGÍA

## INSTRUCTIONS FOR AUTHORS

Updated June 2012

The *Revista Española de Cirugía Ortopédica y Traumatología* (Spanish Journal of Orthopaedic Surgery and Traumatology ([www.elsevier.es/rot](http://www.elsevier.es/rot)) is the official scientific journal of the *Sociedad Española de Cirugía Ortopédica y Traumatología* (Spanish Society of Orthopaedic Surgery and Traumatology (SECOT), which is published 6 times a year.

Articles on basic, technical and pathology issues related to the speciality are published. All works are evaluated by the Journal Editorial Committee after receiving the assessment of 2 anonymous external reviewers (peer review).

The manuscripts must be prepared following the recommendations of the International Committee of Medical Journal Editors, available at: <http://www.icmje.org/faq.pdf>

## MANUSCRIPT SUBMISSION

Manuscripts must be submitted electronically, through the Elsevier Editorial System (EES) website, <http://ees.elsevier.com/recot>, where the information required to make the submission will be found. The use of this resource enables the status of the manuscript in the editorial process to be directly followed via this web page.

The text of the manuscript (except the title page), the abstract and key words, references, tables and their legends, and figure footnotes should be included in a single file.

The manuscript must be accompanied by a written cover letter in the ATTACH FILES section of the EES. The title page and each one of the figures, if there are any, should be submitted in separate files. All these documents should be downloaded in the ATTACH FILES section of the EES.

Consult the General Instructions for Use of the EES in its Tutorial For Authors:

<http://epsupport.elsevier.com/al/12/1/article.aspx?aid=1562&bt=4>

## ARTICLE TYPES

**Originals.** Unpublished works in any field (clinical or experimental) associated with Orthopaedic Surgery and Traumatology. Originals must be structured into: Introduction, Material and methods, Results, Discussion, and References. They should have a maximum length of 20 Din-A4 pages (double spaced with Arial font 12) and up to 6

tables and 6 figures (with their corresponding foot notes) will be accepted. There should be no more than 20-30 literature references. Original articles must include a structured abstract of no more than 250 words. For the preparation of controlled clinical trials the CONSORT (JAMA. 1996;276:637-9) guidelines should be followed. Available at: <http://www.consort-statement.org/>

**Reviews and updates.** Review articles or updates will be by invitation only by the Journal Editorial Committee. They will have a maximum length of 25 Din-A4 pages (double spaced, Arial font size 12) and up to 6 tables and 6 figures will be accepted. There should be no more than 40-50 literature references. Review works will include a 150 word abstract.

**Clinical Notes.** Reports of clinical experiences or studies, new techniques, therapeutic trials or clinical cases of exceptional interest. They will be subjected to a strict assessment, with only those of exceptional value being accepted. They should be structured with: Introduction, Clinical case, Results, Discussion, and Literature References. Clinical Notes will not be accepted for evaluation if they exceed 10 Din-A4 pages (double spaced, Arial font size 12), figures or tables, and up to 10 literature references. The number of authors may not exceed 3, in any case.

**Letters to the Editor.** They will comment on previously published articles of the Journal or provide information on a topic of interest. They must not exceed 3 Din-A4 pages (double spaced, Arial font size 12). Only in exceptional cases should they include a figure or table, and will have up to 3 literature references. They will also be accepted as Brief Clinical Notes. The structure will be the same, although with a maximum of 3 Din-A4, 2 figures or tables, and a maximum of 5 literature references. An abstract will not be required.

## COVER LETTER

All manuscripts must be accompanied by a mandatory cover letter (read the section on "Obligations of the Author"), which will be included in Attach Files section of the EES, in which besides including the title of the work, it should indicate:

- 1) The section of the journal you wish the paper to be published.
- 2) The statement that the work is original and is not in the process of being evaluated by any other scientific journal.
- 3) The explanation, in a maximum of one paragraph, of what the original work contributes and the relevance of the work in the field of the journal.

- 4) The statement that the authors have taken into account the "Ethical Responsibilities" included in these guidelines, and among these: a) that the procedures followed in the research are in accordance with the ethical guidelines of the committee responsible for human and animal experiments (institutional or regional) and in accordance with the World Medical Association and the Helsinki Declaration; b) that they guarantee the rights of their patients to the privacy and confidentiality in accordance with that described in the corresponding section of these guidelines, and that the article has avoided any kind of identification data in text or images and, In any event, c) that they are in possession of the informed consent by the patients to take part in the study and the publication of the results in print and electronic (Internet) form in the *Revista Española de Cirugía Ortopédica y Traumatología* and that they have been declared as such in the EES.
- 5) The declaration of any grant (financial help) from an institution.
- 6) Confirmation that all the signing authors meet the requirements of authorship (optional to declare the level of participation) as set out in the "Authorship" section of these instruction and in accordance with what they have declared in the EES.
- 7) In the event that part of the article has been previously published in another journal (redundant or duplicated publication), the details should be specified here and declare that they are in possession of the required permissions to publish by the author and the editor of that journal (see also the section on "Guarantees and transfer of intellectual property rights").
- 8) The statement in this point by each one of the authors of the existence or not of any conflict of interests and the confirmation of their statement in the section on Additional Information of the EES.

The authors may propose potential reviewers that they consider qualified to perform a critical review of the manuscript. The reviewers suggested must not have been collaborators or co-authors in the previous three years, and must not have contributed with a substantial review of the manuscript. Suggestions may be made through the EES, in the SUGGEST REVIEWERS section.

## OBLIGATIONS OF THE AUTHOR

### Ethical responsibilities

**Protection of human subjects and animals.** -When describing experiments that have been carried out on human beings it must be mentioned that the procedures followed are in accordance with the ethical guidelines of the committee responsible for human research (institutional or regional) and in accordance with the World Medical Association and the Helsinki Declaration available at <http://www.wma.net/s/policy/b3.htm>. When experiments on animals are described it must mention whether the rules of an institution or an international research council or a national regulatory law on the care and use of laboratory animals have been followed.

**Confidentiality.** -The authors are responsible for following the protocols established by their respective health centres to access data from medical records in order to write this type of publication for research / disclosure purposes for the community, and thus must declare that they have complied with this requirement. The author is obliged to ensure that the requirement of having informed the patients enrolled in the study has been met and has possession of the document signed by them on having received sufficient information and having obtained their written informed consent for participation in the study. The authors must mention, in the material and methods section, the procedures used in patients and controls were performed after obtaining informed consent.

**Privacy.** -The author is also responsible for ensuring right of privacy of the patients by protecting their identity, both when writing the article as well as in the images. Names, initials or hospital medical record numbers will not be used (or any other type of data irrelevant to the investigation that could identify the patient) either in the text or in photographs, unless this information is essential for scientific purposes, in which case it may be included in the article provided that the patient - or parent or guardian- gave their informed consent in writing for its publication. The authors are responsible for obtaining the consent in writing, authorising its publication, reproduction and circulation on paper support and on public access Internet.

### Funding

The authors must declare any source of any financial help received. The authors must acknowledge if the research has received funding from the US National Institutes of Health or if any of the authors belong to the Howard Hughes Medical Institute.

### Authorship

Only those persons who have intellectually contributed to the development of the work will appear in the list of authors. To have helped in the collection of data or to have taken part in some technique are not by themselves sufficient criteria to appear as an author (see "Acknowledgements"). In general: to appear as an author the following requirements should be met:

1. To have participated in the conception and design, the acquisition of data, analysis and interpretation of the data of the work that has resulted in the article in question.
2. To have participated in writing the text and its possible revisions.
3. To have approved the version that will finally be published.

In the case of collective authorship, it will include the name of the writers or those responsible for the work followed by "and the .....Group.." when all the members are considered as co-authors of the work. If it is desired to include the name of the group, although not all members may be considered as co-authors, the formula used will be to mention the authors responsible, followed by "on behalf of the ..... Group..."...or "for the .... Group..."....". In any event, the names and the

institutions of the members of the group should be included in an Appendix at the end of the manuscript.

The authors will be stated both on the first or title page and in the ADD/EDIT/REMOVE AUTHOR section in the EES. All authors must declare that they have read and approved the manuscript and that the requirements for authorship have been met.

The journal *Revista Española de Cirugía Ortopédica y Traumatología* does not accept any responsibility on possible conflicts arising from the authorship of works published in the Journal.

### **Conflict of interests**

There is a conflict of interests when the author/s has/have/had financial or personal relationships that could have inappropriately biased or influenced their actions. Potential conflicts of interests exist regardless of whether or not the interested parties consider that these relationships influenced their scientific judgement. The authors must state, in the COVER LETTER and in the ADDITIONAL INFORMATION section of the EES, any financial or personal relationships that they had or may have, at the time of writing or submitting the article, with persons or institutions and that could give rise to a conflict of interests as regards the article which is submitted for publication. What is declared will appear in the printed journal (also read the ACKNOWLEDGEMENTS section).

### **Obtaining permissions**

The authors are responsible for obtaining the appropriate permissions to partially reproduce material (text, tables or figures) of other publications. These permissions must be requested from the author, as well as from the Journal which published that material. Permission to publish is also required by the institution that financed the research.

A statement that the content of the article is original and has not been published previously and has not been submitted for consideration to any other publication, wholly or in any of its parts. The authors must be aware that not to reveal that the material submitted for publication has been wholly or partially published is a severe breach of scientific ethics. Similarly, authors who reproduce previously published material in their article (text, tables or figures) are responsible for obtaining the appropriate permissions to reproduce that material in the journal. The authors must have obtained written authorisation from the author as well as the publisher which published this material and submit a copy of them along with the article to the journal.

### **Redundant or duplicate publication**

The journal does not accept previously published material and will not consider any manuscripts for publication that are simultaneously submitted to other journals, or redundant or duplicate publications, that is, articles that substantially overlap another article already published, printed or in electronic media. The authors must mention in the cover letter any previous submissions or publications of the same work, wholly or partially, which could be considered a redundant or duplicate publication. It is necessary to

mention and include the literature references of these previous publications in the new manuscript. These restrictions do not apply to published abstracts of papers, presentations or conferences presented at national or international scientific meetings.

## **FORMAL ASPECTS OF THE MANUSCRIPT**

All articles must be written in Spanish, double spaced in all its sections, with side margins, more or less 25 mm (Arial font 12) and consecutively number in the lower right corner, beginning with the title page.

Only abbreviations commonly used in the field of Orthopaedics and Traumatology should be used. Avoid the use of abbreviations in the article title and in the abstract. The first time an abbreviation is used in the text, this must be preceded by the complete term to which it refers, except in the case of common measurement units. The measurement units will be preferably expressed using the International System of Units (SI). Chemical, physical, biological and clinical units should also be strictly defined. Decimal numbers should be separated by a point and thousands are indicated with a comma. The manuscripts must contain the following sections in the order of appearance: a) Title page; b) abstract page (where applicable) and key words; c) text pages of the manuscript, e) Acknowledgements page; f) References page; g) a page for each one of the tables; h) figure footnotes page/s. All these sections, except the Title Page, will be submitted in a single file.

The figures that accompany the manuscript and the Title Page should be submitted in separate files through the ATTACH FILES section of the EES.

### **Title Page**

This must contain the following information:

- The title, which should adequately describe the work content. It will be brief, clear and informative and without acronyms.
- The name and first surname of the authors (or the two surnames separated by a hyphen).
- The name of the department(s) and the institution(s) to which the work should be attributed. Do not include professional or academic positions.
- It should include the full name, telephone and Fax number (and e-mail address) and the full postal address of the author for correspondence, who will be responsible for correcting the proofs.

The first page must be submitted in a separate file from the rest of the manuscript.

### **Abstract and key words**

The abstract will only be included in those sections which requires one and with the characteristics as specified in the Instructions for each Section (Original Articles: a structured abstract with a maximum of 250 words; the rest of the sections that require an abstract: unstructured with a maximum of 150 words).

Structured abstracts will have the following headings: **Objective**, indicating the fundamental purpose of the work

**Material and methods**, explaining the design of the study, the evaluation criteria of the diagnostic tests and the time direction (retrospective or prospective). It will mention the patient screening procedure, the enrolment criteria and the number of patients who started and finished the study. In experimental work, it should indicate the number and type of animals used; **Results**, it should mention the most relevant and significant results of the study, as well as their statistical assessment;

**Discussion**, this will mention the principle findings of the study, comparing them with those previously published in the literature on the subject.

**Conclusions** (as a last paragraph of the Discussion), those conclusions that are directly supported by the data together with their clinical applicability should be mentioned. The same emphasis must be given to the positive and negative findings with similar scientific interest.

There must be three to six key words at the end of the abstract in accordance with those included in the Medical Subject Headings (MeSH) of Index Medicus/Medline, available at: <http://www.ncbi.nlm.nih.gov/entrez/meshbrowser.cgi>

### Main text of the article

The characteristics of the main text of the article will depend on which Section it will be in (see specific Instructions for each Section). The different sections should continue without a page break.

It will have the following headings:

**Introduction**. This must clearly state the objectives of the work and summarise the reasons without extensively reviewing the subject and avoiding historical accounts. Mention only those references that are strictly necessary.

**Material and method**. This section must specify the place, the time and the study population. It should include all the necessary information on the design, and describe the criteria for selecting the study subjects, giving details of the methods, equipment and procedures with sufficient detail as to enable other researchers to reproduce the study. The type of statistical analysis used should be mentioned, specifying the confidence intervals. Studies should have the corresponding experimental or control groups; if not, the measures used to avoid bias must be explained, and its possible effect on the conclusions of the study must be mentioned. If original methodology is used, it must give the reasons which led to its use and its possible limitations described. Any detailed information of great interest may be included as an Appendix. Special mention must be made of the clinical follow up of the study patients or animals, which must be of sufficient duration to be able to assess the procedure studied. The names or initials of the patients must not be used. The generic name of the drug/s should be used (avoiding the use of brand names), as well as the doses and administration route used. The ethical guidelines followed by the investigators both in human studies and in

animal studies should be briefly described. Studies on humans must have the approval of the local clinical trials ethics committee, and as such it must be mentioned in the manuscript (see "Ethical Responsibilities").

**Results**. The results must be clear and concise, and include the required minimum of tables and figures. They will be presented as such that the text does not duplicate or repeat that presented in the tables and figures.

**Discussion**. Any new and important aspects of the work and its conclusion will be emphasised here. The results obtained must be explained, not repeated, as well as their reliability, their limitations and their correlations with results by other authors. The clinical significance and importance of the study and its future implications must be highlighted. The conclusions, when presented, will be brief and concise. Avoid any type of conclusion that may not clearly deduced from the results obtained. These conclusions will be written as a last paragraph of the Discussion.

### Acknowledgements

Only mention those persons who have made a clear contribution to make the work possible but cannot be acknowledged as authors. All persons specifically mentioned in the Acknowledgements must be aware and approve their inclusion in this section. Technical help must be mentioned in separate paragraph from the rest of those acknowledged. Financial help and materials from institutions, must be acknowledged in Funding and those that may give rise to a potential conflict of interests.

### Information added by the Publisher

At this point the Publisher will add information as regards the Obligations of the Author declared in the EES as regards: the Ethical Responsibilities, in particular those concerning: a) protection of human subjects and animals; b) confidentiality and, c) the right to privacy and the informed consent; funding; the level of participation of the authors (optional); and statements by each one of the authors as regards the existence or not of any conflict of interests.

### References

These will appear on a separate page, at the end of the manuscript, before the tables and figures. Only those references that are considered important and have been read by the authors should be included. It is recommended to review works published in the *Revista Española de Cirugía Ortopédica y Traumatología* related to the subject.

All reference must be quoted in the text consecutively, in the order that they appear in the text, and identified using Arabic numbers in superscript. References that are only quoted in the tables or legends must be numbered according to their sequence established by the first identification in that table or illustration. Where the quote is placed next to a punctuation mark, this number will precede the sign (e.g.: "...unlike in previous works 6-9, the results show..."). When indicating the first and last pages of a reference document, only the digits of the first page that differ from the final

page should be included (examples: 34-9, and not 34-39; 136-41 and not 136-141).

The literature reference examples detailed below are based on the Fifth Edition of the “Uniform Requirements for Manuscripts Submitted to Medical Journals” (N Engl J Med. 1997;336:309-15), also available at: <http://www.icmje.org/>

The abbreviations of the journal titles should be obtained from the formats used by the National Library of Medicine of the United States of America, in the Index Medicus. Available at: <http://www.ncbi.nlm.nih.gov/sites/entrez?db=journals>.

Do not use vague phrases such as “unpublished observations”, “personal communication” or similar ones. Originals accepted and not yet published when quoted may be included between quotation marks “using its DOI reference”, if they have one. The accuracy and truthfulness of the literature references are of utmost importance and must be guaranteed by the authors.

Some examples of the correct references for different types of documents are shown below. Examples of other formats not included in this list may be consulted at: [http://www.nlm.nih.gov/bsd/uniform\\_requirements.html](http://www.nlm.nih.gov/bsd/uniform_requirements.html)

#### Journals

1. Original article. They should include all the authors when there are 6 or less; if there are more than 6, include the first 6 followed by “et al”:  
Ventura-Pérez N, Montaner-Suárez A, Conill J, Cambra FJ. Tratamiento quirúrgico de las escoliosis congénitas en el niño mediante la resección de hemivértebras. *Rev Ortop Traumatol.* 1999;43:53-9.
2. Corporate author:  
Symptomatic multifocal osteonecrosis. A multicenter study. Collaborative Osteonecrosis Group. *Clin Orthop Relat Res.* 1999;369:312-26.
3. Journal supplement volume:  
Takagi M. Neutral proteinases and their inhibitors in the loosening of total hip prostheses. *Acta Orthop Scand.* 1996;67 Suppl 219:29-33.
4. Supplement of a numbered volume:  
Glauer TA. Integrating clinical trial data into clinical practice. *Neurology.* 2002;58(12 Suppl 7):S6-12.
5. Number without a volume:  
Jané E. Sistemas de salud y desarrollo. *Quadern CAPS.* 1999;28:7-16.

#### Books and other monographs

6. Personal author/s:  
Pauwels F. *Atlas zur Biomechanik der gesunden und kranken Hu'fte.* Wurzburg: Springer Verlag; 1973.
7. Journals with editor/s/ compiler/s as authors: Pérez de los Cobos J, Valderrama JC, Cervera G, Rubio G, Editors. *Tratado SET de trastornos adictivos.* Madrid: Ed. Panamericana; 2006.
8. Book chapter:  
Llanos-Cubas LF, Martín-Santos C. Anatomía funcional y biomecánica del raquis lumbar. In: Cáceres E, Sanmartí

R, Editors. *Lumbalgia y lumbociatalgia. Tomo I.* Barcelona: Masson SA; 1998. p. 1-21.

#### 9. Published conference presentations:

Sanz-Aguado MA. La epidemiología y la estadística. In: Sánchez- Cantalejo E, Editor. *Book of Presentations of the V Encuentro Marcelino Pascua;* 16 June 1995; Granada, Spain. Granada: Escuela Andaluza de Salud Pública; 1996. p. 35-44.

#### 10. PhD thesis:

García-Rueda FJ. Alteraciones del osteoclasto en la enfermedad de Paget [tesis doctoral], Salamanca, Universidad de Salamanca, 1987.

#### 11. Scientific or technical report:

Dirección General para las Drogodependencias y Adicciones. *Catálogo de los servicios asistenciales de los centros de tratamiento ambulatorio de Andalucía.* Sevilla: Junta de Andalucía; 2003. Other published works:

#### 12. Communication at a Congress/Conference:

Álvarez-Villas P, Cebamanos J, Escuder MC, Ribau MA, Ballester J. *Osteonecrosis meseta tibial. Diagnóstico, diagnóstico diferencial y tratamiento.* Actas del 33. 1 Congreso Nacional SECOT; October 1996, Alicante. SECOT; p. 202.

#### 13. Newspaper article:

Sampedro J, Salvador I. *Cientos de comercios de Castilla-La Mancha venden ilegalmente fármacos para el ganado.* *El País.* 19 October 1999; p. 37 (col. 1-4).

#### 14. Legal material:

Ley de Prevención de Riesgos Laborales. L. N.1 31/1995 (8 November 1995). 15. Electronic file: EPISAME Versión Macintosh [CD-ROM]. Madrid: Escuela Nacional de Sanidad, Universidad Nacional de Educación a Distancia; 1998.

#### 15. Internet page:

Buscador de revistas médicas en Internet. Granada: Departamento de Histología, Universidad de Granada [updated 30 October 1998; referenced on 3 November 1998]. Available at: <http://www.histolii.gr/>

#### 16. Internet document:

Plan Nacional sobre Drogas. Encuesta domiciliaria 2005-2006 [consulted 06/06/2007]. Available at: <http://www.pnsd.msc.es/Categoría2/observa/pdf/Domiciliaria2005-2006.pdf>

#### 17. Article of a journal in electronic format:

Berger A, Smith R. *New technologies in medicine and medical journals.* BMJ [electronic edition]. 1999 [references 14 January 2000]; 319 [approx. 1 page]. Available at: <http://www.bmjjournals.com/cgi/content/full/319/7220/0>

#### 18. Monograph article in electronic format:

Badía X, Lizán L. *Estudios de calidad de vida.* In: Martín Zurro A, Cano Pérez JF, Editors. *Atención primaria.* 5<sup>th</sup> edition (monograph on Internet): Spain: Elsevier; 2006 (referenced 29 May 2006). Available at: <http://www.elsevier.es/librosvivos/martinzurro/indices.asp> 17

#### 19. Audio-visual material:

VIH + /SIDA: *elementos de prevención [videocassette].* Cornellà de Llobregat: Aula de Formación; 1998.

#### 20. Unpublished material:

In press (in this case the authors must obtain confirmation of the future publication of the referenced work): Sardi

NA, Rapp E, Vakka LAO. Fish consumption and the risk of Alzheimer's disease. *Eur J Nutr Neurol Sci*. In press 2004.

## Tables

The tables will be shown in the text consecutively according to their order of appearance in the text and with Arabic numbers (for example, Table 1). They will be submitted with the rest of the manuscript on separate pages, and will include: the corresponding heading (title). The abbreviations used will be described in alphabetical order at the foot of each Table. Ensure that they are clear and without corrections; initials and abbreviations should always be accompanied by an explanatory note at the foot of the Table. The statistical measurements of variation must be identified, such as the standard deviation and the standard error of the mean. If a Table takes up more than one page the headings must be repeated on the following page. The journal will accept tables that occupy up to a maximum of one of its printed pages. They must be complete, do not duplicate in the text.

## Figure footnotes

These should contain sufficient information to be able to interpret the data presented without the need to refer to the text. When symbols, arrows, numbers or letters are used to identify parts of the illustrations, they should be clearly explained in the legend with explanatory notes at the foot of the figure using lower case letters in superscript and in alphabetic order (a, b...). The stain used and the magnification must be specified in histology photographs.

## Figures

Figures (photographs and graphs) should be carefully selected, ensuring that they are of good quality and omitting those that do not contribute to a better understanding of the text. They will be consecutively numbered with Arabic numerals (for example, Fig.1). If a Figure is composed of more than one image, these will be identified with the number and a lower case letter (for example, Fig. 1a, Fig. 1b); Figures will only be accepted on computer support. The formats must be bmp, jpg or tiff, a minimum of 300 dots per inch (dpi) and 8 cm in size. It is very important that copies of photographs are of the best quality to be able to obtain good reproductions. If patient data or photographs are reproduced, these must not be able to identify the subject. In all cases, the authors must have obtained the written informed consent of the patient that authorises their publication, reproduction and circulation on paper support and on the Internet in the *Revista Española de Cirugía Ortopédica y Traumatología*. Identification of the patients must be avoided; if this is not possible, you must be in possession of the written informed consent to do this (see the section on Ethical Responsibilities).

Likewise, the authors are responsible for obtaining the appropriate permissions to reproduce previously published material in the *Revista Española de Cirugía Ortopédica y Traumatología* (text, Tables or Figures). These permissions

must be requested from the author, as well as from the publisher that published that material.

## EDITORIAL POLICY

The judgements and opinions expressed in the articles and communications published in *Revista Española de Cirugía Ortopédica y Traumatología* are those of the author or authors, and not necessarily those of the Editorial Committee. Both the Editorial Committee and the publishing company decline any responsibility over such material. Neither the Editorial Committee nor the publishing company guarantees or supports any product advertised in the journal, nor do they guarantee the statements made by the manufacturer on such products or services.

## GUARANTEES AND TRANSFER OF INTELLECTUAL PROPERTY RIGHTS

The EES will invite the author to read the authorship statement and the transfer of author rights (copyright) from the web-tool itself, and will be obliged to disclose whether or not there is a conflict of interest in the box created for this. Likewise, the web-tool will ask you to disclose to the author for correspondence (on their behalf and each one of the authors) if any of the authors of the article are employees of the government of Australia, Canada, United States of America or the United Kingdom, or if they have any type of contractual relationship with these institutions. In the event of being employed by the government of the United States, you will be asked to state the contract number.

If the research has received funding from the US National Institutes of Health or if the corresponding author or any of the authors belong to the Howard Hughes Medical Institute, it is mandatory to declare this.

The text as regards the guarantees and transfer of copyright is reproduced below:

Authors will process their guarantees and transfer of rights through the EES in the ADDITIONAL INFORMATION section.

**1. Guarantees and responsibility of the author.** - The author guarantees that the texts, including any graphs, designs or illustrations (hereinafter, generically called, "Works") submitted to the *Revista Española de Cirugía Ortopédica y Traumatología* for their publication, are originals, unpublished and of their authorship, and that these have not been previously published or submitted simultaneously to any other journal for publication. Likewise, the author/s guarantee, under their responsibility, that they hold all the exploitation rights of the Works, that in no case do these violate the rights of third parties and that, in the event that the exploitation rights belong to third parties, the author has obtained the corresponding authorisation to exploit them and authorise their exploitation by Elsevier España, S.L. Likewise, the author guarantees that the works submitted do not breach the rules on the protection of personal

data. Particularly, guaranteeing to have obtained the previous written approval and previous written consent of the patients or their families for their publication, when these patients may be identified in the works or when the published information makes them easily identifiable.

**2. Transfer of exploitation rights.** - The author exclusively transfers to the Sociedad Española de Cirugía Ortopédica y Traumatología (SECOT) with power to transfer to third parties, all the exploitation rights that may arise from the Works that may be selected for their publication in the *Revista Española de Cirugía Ortopédica y Traumatología*, as well as any of the products derived from this, and in particular, those of reproduction, distribution, public communication (including enabling of interactive availability) and transformation (including adaptation, the modification and, where appropriate, the translation), for all exploitation methods (including but not limited to: in paper format, electronic format, online (Internet), computer support or audio-visual support, as well as any other format, including for promotional and advertising purposes and/or making derived products), for a worldwide field and for the entire legal duration of the rights as set out in the current *Texto Refundido de la Ley de Propiedad Intelectual* (Consolidated Text of the Law on Intellectual Property).

Therefore, the author will not be able to publish or circulate works that may be selected for their publication in *Revista Española de Cirugía Ortopédica y Traumatología*, either wholly or partially, nor be able to authorise their publication to third parties, without the mandatory express previous authorisation, given in writing, by SECOT.

When submitting the manuscript the author will be able to consult the complete text of the copyright transfer through the EES.

## DISCLOSURE OF CONFLICT OF INTEREST DOCUMENT

A conflict of interest occurs under some circumstances that could affect the validity of the study or could lead to a benefit for the authors. The conflict of interests depends on whether or not these circumstances exist, regardless of whether or not they affect the validity of the study. Each one of the authors must explicitly state on the first page of the manuscript whether or not there are conflicts of interests, providing further details if necessary.

As well as giving this information in the manuscript, the authors will fill in the "Conflict of Interests" form of the ADDITIONAL INFORMATION section during the submission of the article.

## EDITORIAL PROCESS

The Editorial Committee of the *Revista Española de Cirugía Ortopédica y Traumatología* will acknowledge receipt of the works submitted and will communicate its decision to

accept, modify or reject it. The evaluation of articles, which follow a protocol established for this purpose, will be anonymous. This initial evaluation process may take between 3 and 4 months.

To ensure the anonymity of the evaluation, the names of the authors, or their origin, or references to the centre or centres where the work was done, must not appear in any of the sections of the manuscript, except the title page.

If the article requires modifications, these must be submitted to the Journal within a period of 3 months; after which time, the article will be returned to the author for correspondence and will be rejected for publication. No work will be finally accepted until all the corrections have been accepted.

Whenever the Editorial Committee requests modified versions, the authors should submit the new version within a maximum period of 15 days, along with a letter entered in the RESPOND TO REVIEWERS section of the EES, in which it explains in detail the changes made by the suggestions of the Editorial Committee itself, as well as taking into account the recommendations pointed out in the peer review reports.

The Editorial Committee reserves the right to make changes or introduce modifications to the article in the interests of a better understanding of it, without making any changes to its intellectual content. The author will have to approve the version edited by the Editorial Committee.

Galley print proofs of the article will be sent to the author for correspondence. The proofs will be revised and possible errors will be marked, returning the revised proofs within 48 hours.

These print proofs are for the purpose of detecting typing, spelling or format errors. Likewise, the author will be responsible for the revision of the text in English. No corrections will be accepted that affect the content or modify the article in its original sense. If these proofs are not received within the set time, the Editorial Committee will not be responsible for any error or omission that may be published.

The Editorial Committee reserves the right on whether or not to accept the corrections made by the author in the print proofs.

## RECOT LEVELS OF EVIDENCE \*

a) Therapeutic Studies: Investigation of the results of treatment

### Level I:

- A high quality randomised controlled clinical trial (RCT) with statistically significant difference or no statistically significant difference but narrow confidence intervals.

Example: Patients of a similar age (30-50 years) with similar history and other variables (sex, healthy, type of job, etc.) subjected to the same treatment (i.e. vertebral arthrodesis with the same instrument system, and allograft support with a BMP-7), whose results were evaluated compared to a control group of the same age, history, etc. as the previous group but with different

treatment, this being the same for all the patients in this control group (allograft without BMP). Preferably randomly assigned to one or another treatment group. The results show statistically significant differences or the diagnostic methods are so sensitive that non-significant statistical differences demonstrate that there are differences in the results of one treatment or the other. More control groups may be added.

- Systematic review (meta-analysis) of Level 1 RCTs (and homogeneity of the results).

Example: Combination of cases from different studies with the previous characteristics. For example: 20 studies with 40 patients and some with 60 patients, a total of 830 patients.

#### Level II:

- Lesser quality RCT

Example: As the previous one, but the age not stratified. For example: range between 18 and 80 years.

- Comparative prospective study

Example: As the previous one but without randomising the patients.

- Systematic review of Level II studies or Level I studies with inconsistent results.

Example: Corresponds to a Level I meta-analysis but based on Level II studies.

#### Level III:

- Case control studies

Example: Pure observation studies (the investigator has not applied the treatment) in patients who have developed tumours in joints (cases) compared to those who have not developed them (control) to see whether they have been exposed to any oncogenic agent, for example, titanium implants. Here, the investigator has not had access to the treatment nor has been able to control the variables. These studies are also called historic or retrospective cohort.

Pure observations studies after the application of a treatment (the investigator has not applied the treatment). Results of patients who have been exposed to titanium implants (cases) compared to those who have not been exposed (controls), followed up over time and the investigator not having had access to the treatment nor has been able to control its variables. To see if joint tumours have developed. These studies are called prospective cohort.

- Retrospective and comparative study

Similar to case control or historic cohort.

- Systematic review of Level III studies

Example: Corresponds to a Level I meta-analysis but based on Level III studies.

#### Level IV:

- Case series.

Example: a study of the results of a patient series that have been received a specific implant and to see what they have developed (tumours, better quality of life, etc.).

#### Level V:

- Expert opinion

Example: Conclusions on titanium hip replacement issued by a prestigious authority but that this opinion is not just based on their own non-verified experience using a method even if Level I studies had been previously performed, their opinion not strictly being based on that demonstrated in these studies.

#### b) Prognostic studies: Investigation of the effect of a patient characteristic on the outcome of a disease

#### Level I:

- High quality prospective study

Example: Elderly male patients with the same characteristics compared with other females with the same characteristics as the previous group except the gender, who have been prospectively followed up to see if they suffer more or less hip fractures in the absence of any other variable that could distort the study (to be subjected to a treatment that produces osteopenia, or to live in a residence compared to other types of home).

- Systematic review of Level I studies.

Example: Combination of cases from different studies with the previous characteristics. For example: 10 studies, some with 480 patients and others with 60 patients, making a total of 2645 patients.

#### Level II:

- Retrospective study

Example: Same as the previous one but the patients are reviewed retrospectively (when they already have the fracture).

- Untreated controls from an RCT

Example: Patients of a similar age (30-50 years) with similar histories (healthy) where not treated in any way and made up the control of another treated with vertebral arthrodesis with the same instrumentation system, disease free and allograft support with BMP-7. See if any of its variables influence the appearance of back pain (for example; type of work).

- A lesser quality prospective study

Example: Same as the previous Level I case (hip fractures) but some non-determining variable has not been controlled (some have a higher milk consumption than others).

- Systematic review of Level II studies

Example: Combination of cases from different studies with the previous characteristics at Level I.

For example: 10 studies, some with 480 patients and others with 60 patients, making a total of 2645 patients.

#### Level III:

- Case control studies

Example: Follow up of a group of patients to see if they develop some disease that is related with previous characteristics, comparing them with another control group. To see if smokers have more joint pain compared

to non-smokers. If it is prospective: both groups are followed up (smokers and non-smokers) and see whether they have joint pain (prospective cohort study with control group). Retrospective taking patients with joint pain and observing whether or not they were smokers (case control study), retrospective taking smokers and non-smokers and observing whether they developed joint pain (retrospective or historic cohort study).

#### Level IV:

- Case series

Example: Follow up of a group of patients to see if they develop some disease that is related with previous characteristics. To observe whether smokers have more joint pain.

#### Level V:

- Expert opinion

Example: Conclusions on smoking and its relationship with joint pain issued by a prestigious authority but it is an opinion not just based on their own non-verified experience using a method.

### c) Diagnostic studies: Investigation of a diagnostic test

#### Level I:

- Testing of previously developed diagnostic criteria on consecutive patients

Example: Study planned on a group of patients using magnetic resonance imaging to diagnose stress fractures of the tibia, having been previously accepted that magnetic resonance is the standard for stress fractures of the hip.

- Systematic review of Level I studies

Example: Combination of different studies with the previous characteristics

For example, 12 studies with 80 patients some studies and 260 other patients, making a total of 3137 patients.

#### Level II:

- Development of diagnostic criteria on consecutive patients

Example: Study planned on a group of patients using magnetic resonance imaging to diagnose stress fractures of the tibia, without previously having accepted that magnetic resonance is the diagnostic standard for stress fractures.

- Systematic review of Level II studies

Example: Combination of cases from different studies with the previous characteristics.

For example: 12 studies, some with 80 patients and others with 260 patients, making a total of 3137 patients.

#### Level III:

- Study of non-consecutive patients; without consistently applied reference “gold” standard

Example: Un-planned study on a group of patients using magnetic resonance imaging to diagnose stress fractures of

the tibia, without previously having accepted that magnetic resonance is the diagnostic standard for stress fractures, although knowing its diagnostic sensitivity for detecting bone oedema or other accompanying signs of fractures.

- Systematic review of Level III studies

Example: Combination of cases from different studies with the previous characteristics.

For example: 12 studies, some with 80 patients and others with 260 patients, making a total of 3137 patients.

#### Level IV:

- Case control studies

Example: Un-planned study on one patient group already diagnosed with stress fractures of the tibia, comparing it with another with no stress fracture and observing what their earlier findings on magnetic resonance were, if they had one.

- Poor reference standard

Example: Un-planned study on a group of patients diagnosed with a stress factor of the tibia using x-rays.

#### Level V:

- Expert opinion

### d) Financial and decision making analysis: Development of a financial and decision making model

#### Level I:

- Sensible costs and alternatives; values obtained from many studies, with multi-way sensitivity analysis

- Systematic review of Level I studies

#### Level II:

- Sensible costs and alternatives; values obtained from a limited number of studies; with multi-way sensitivity analysis

- Systematic review of Level II studies

#### Level III:

- Analysis based on limited alternatives and costs; poor estimates

- Systematic review of Level III studies

#### Level IV:

- Analysis with no sensitivity analysis

#### Level V:

- Expert opinion

\*Information adapted from the Oxford Centre for Evidence Based Medicine and the Revista Mexicana de Ortopedia Pediátrica (Mexican Journal of Paediatric Orthopaedics)