

GUIDE FOR AUTHORS

INTRODUCTION

The BJORL is an open-access peer-reviewed journal dedicated to the advancement of patient care in Otorhinolaryngology - Head and Neck Surgery. The BJORL publishes original articles relating to both the clinical and basic science aspects of Otorhinolaryngology. The Journal reserves the right to exclusive publication of all accepted manuscripts. Manuscripts previously published or under review by another publication will not be considered by any chance. Once accepted for review, the manuscript must not be submitted elsewhere. Unethical publishing, such as plagiarism, undisclosed conflicts of interest, inappropriate authorship, and duplicate publication are forbidden. This includes publication in a non-otorhinolaryngology journal or in another language. In case of doubt, disclosure is essential, and the Editor is available for consultation. Transfer of copyright to BJORL is a prerequisite of publication. All authors must sign a [Copyright Transfer Agreement form](#). This form must be uploaded in the submission files.

Authors must disclose any financial relationship(s) at the time of submission. Information that could be perceived as potential conflict(s) of interest, such as grants or funding, employment, affiliations, patents, inventions, honoraria, consultancies, royalties, stock options/ownership, or expert testimony, must be stated.

The BJORL will accept articles concerned with otology, neurotology, audiology, rhinology, allergy, laryngology, speech sciences, bronchoesophagology, head and neck surgery, facial plastic and reconstructive surgery, maxillofacial surgery, sleep medicine, pharyngology/ oral pathology, skull base surgery, and pediatric otorhinolaryngology.

Manuscript Categories and Requirements

The Brazilian Journal of Otorhinolaryngology publishes Original Reports, Contemporary Reviews, Systematic and Evidence-Based Reviews, Letters to the Editor, and Invited Articles and Reviews. Topics of interest include all subjects that relate to the practice of medicine and the betterment of public health worldwide.

Original Reports

Original articles are concise (1) reports of clinical data, (2) reports of basic science data, or (3) meta-analyses studies, that represent advanced information, and should present data that have not yet been published.

These reports typically include randomized trials, intervention studies, cohort studies, case-control studies, epidemiologic assessments, other observational studies, surveys with high response rates, cost-effectiveness analyses and decision analyses, and studies of screening and diagnostic tests. Each manuscript should clearly state an objective or hypothesis; the design and methods (including the study setting and dates, patients or participants with inclusion and exclusion criteria and/or participation or response rates, or data sources, and how these were selected for the study); the essential features of any interventions; the main outcome measures; the main results of the study; a discussion section placing the results in context with the published literature and addressing study limitations; and the conclusions and relevant implications for clinical practice or health policy.

Authors are encouraged to adhere to study standards, for example the [PROBE](#) guideline for observational studies, or [STARD](#) guideline for diagnostic/prognostic studies. Data included in research reports must be original and should be as timely and current as possible. A structured abstract is required.

Word count: 3,000 words (max), excluding abstract and references.

Abstract: 300 words maximum. Do not use subheadings or abbreviations; write as a continuous paragraph. Must be structured under the sub-headings: Objective(s), Methods, Results, Conclusion.

References: 75 references (max).

Figures/Tables: Total of no more than 8 figures and tables.

Number the pages of the manuscript consecutively, beginning with the Title Page as page 1. Please use a spell-checker in addition to careful editing of the manuscript before submission. Authors should not add line numbering as this is automatically added by the submission system.

Original Reports should be formatted as follows:

- Abstract
- Keywords
- Level of Evidence
- Introduction
- Materials and Methods
- Results
- Discussion
- Conclusion
- References

Highlights

Highlights are required for original articles. They consist of a small collection of topics (bullets, markers) that summarize the main findings of the article. They must be sent in an editable file, including 3 to 5 topics (maximum 85 characters including spaces, per topic). Please name the file "Highlights". Some examples can be found on our page at Internet: <https://www.elsevier.com/authors/tools-and-resources/highlights>.

Contemporary Reviews

This type of paper should address a new and/or rapidly evolving topic including diagnostic or therapeutic advances, or technological innovations. Whenever possible, a Systematic Literature Review with or without a Meta-Analysis is preferred over a Contemporary Review.

It is, however, possible that a meaningful literature does not yet exist on a rapidly evolving topic, so that a Systematic Literature Review with or without a Meta-Analysis could not be performed. In that case, a Contemporary Review may be submitted.

Word count: 3,000 words (max), excluding abstract and references.

Abstract: 300 words maximum. Do not use subheadings or abbreviations; write as a continuous paragraph. Must be structured under the sub-headings: Objective(s), Methods, Results, Conclusion.

References: 75 references (max).

Figures/Tables: Total of no more than 8 figures and tables.

Number the pages of the manuscript consecutively, beginning with the Title Page as page 1. Please use a spell-checker in addition to careful editing of the manuscript before submission. Authors should not add line numbering as this is automatically added by the submission system.

Contemporary Reviews should be formatted as follows:

- Abstract
- Keywords
- Introduction
- Headings
- Conclusion
- References

Highlights

Highlights are required for original articles. They consist of a small collection of topics (bullets, markers) that summarize the main findings of the article. They must be sent in an editable file, including 3 to 5 topics (maximum 85 characters including spaces, per topic). Please name the file "Highlights". Some examples can be found on our page at Internet: <https://www.elsevier.com/authors/tools-and-resources/highlights>.

Systematic and Evidence-Based Reviews

Submissions of Systematic Reviews are highly encouraged by the BJORL editors. They address a specific question or issue that is relevant for clinical practice and provide an evidence-based, balanced, patient-oriented review on a focused topic. Reviews should include the clinical question or issue and its importance for general medical practice, specialty practice, or public health; description of how the relevant evidence was identified, assessed for quality, and selected for inclusion; synthesis of the available evidence such that the best-quality evidence (e.g., well-conducted clinical trials, meta-analyses, and prospective cohort studies) should receive the greatest emphasis; and discussion of controversial aspects and unresolved issues. A structured abstract is required.

Authors are encouraged to adhere to study standards, for example the [PRISMA](#) guideline for systematic reviews.

Word count: 4,000 words (max), excluding abstract and references.

Abstract: 300 words maximum. Do not use subheadings or abbreviations; write as a continuous paragraph. Must be structured under the sub-headings: Objective(s), Methods, Results, Conclusion.

References: 75 references (max).

Figures/Tables: Total of no more than 8 figures and tables.

Number the pages of the manuscript consecutively, beginning with the Title Page as page 1. Please use a spell-checker in addition to careful editing of the manuscript before submission. Authors should not add line numbering as this is automatically added by the submission system.

Systematic and Evidence-Based Reviews should be formatted as follows:

- Abstract
- Keywords
- Introduction
- Methods
- Results
- Discussion
- Conclusion
- References

Highlights

Highlights are required for original articles. They consist of a small collection of topics (bullets, markers) that summarize the main findings of the article. They must be sent in an editable file, including 3 to 5 topics (maximum 85 characters including spaces, per topic). Please name the file "Highlights". Some examples can be found on our page at Internet: <https://www.elsevier.com/authors/tools-and-resources/highlights>.

Letters to the Editor

It should comment on previously published research in which significant scientific controversy exists. A Letter to the Editor deemed appropriate for publication will be submitted to the author(s) of the published article so they can provide comments.

They should be double-spaced, and a word count should be provided. Letters may have no more than 3 authors. The text should include the full name, academic degrees, and a single institutional affiliation for each author and the e-mail address for the corresponding author. Letters must not duplicate other material published or submitted for publication and should not include unpublished data. Letters not meeting these specifications are generally not considered. Letters will be published at the discretion of the editors and are subject to abridgement and editing for style and content.

Word count: 400 words (max).

References: 1 (the reference of the manuscript being discussed + any supplementary references).

Letters in Reply

Replies by authors should not exceed 500 words of text and 5 references. They should have no more than 3 authors.

Invited Articles and Reviews

The Journal may, at times, invite original research and reviews on specific topics. These topics would require broad coverage or unusual publication treatment. These invited works will be subject to standard peer-review. If accepted, the Editor-in-Chief of the Journal may choose to publish the article in print and online, or online only.

Editorials

Editorials provide a forum for interpretive, analytical, or reflective opinions related to manuscripts in the BJORL or statements about clinical, scientific, or socioeconomic issues. The invitation-only Editorial should be objective and dispassionate but is likely to provide alternative points of view and some bias. Editorials should not exceed 1,200 words with no more than 5 references. Editorials do not have an Abstract.

Funding

Authors should list all funding sources in the Acknowledgments section. Authors are responsible for the accuracy of their funder designation. If in doubt, please check the Open Funder Registry for the correct nomenclature: <https://www.crossref.org/services/funder-registry/>

Ethics in publishing

Please see our information pages on [Ethics in publishing](#) and [Ethical guidelines for journal publication](#).

Informed consent and patient details

Studies on patients or volunteers require ethics committee approval and informed consent, which should be documented in the paper. Appropriate consents, permissions and releases must be obtained where an author wishes to include case details or other personal information or images of patients and any other individuals in an Elsevier publication. Written consents must be retained by the author but copies should not be provided to the journal. Only if specifically requested by the journal in exceptional circumstances (for example if a legal issue arises) the author must provide copies of the consents or evidence that such consents have been obtained. For more information, please review the [Elsevier Policy on the Use of Images or Personal Information of Patients or other Individuals](#). Unless you have written permission from the patient (or, where applicable, the next of kin), the personal details of any patient included in any part of the article and in any supplementary materials (including all illustrations and videos) must be removed before submission. The authors should ensure that the work described has been carried out in accordance with The Code of Ethics of the World Medical Association (Declaration of Helsinki) for experiments involving humans <http://www.wma.net/en/30publications/10policies/b3/index.html>

Animal studies

reviewed and approved, as well as the name of the body giving approval, must be included in the Methods section of the manuscript. Authors are encouraged to adhere to animal research reporting standards, for example the [ARRIVE reporting guidelines](#) for reporting study design and statistical analysis; experimental procedures; experimental animals and housing and husbandry. Authors should also state whether experiments were performed in accordance with relevant institutional and national guidelines for the care and use of laboratory animals:

- US authors should cite compliance with the US National Research Council's [Guide for the Care and Use of Laboratory Animals](#), the US Public Health Service's [Policy on Humane Care and Use of Laboratory Animals](#), and [Guide for the Care and Use of Laboratory Animals](#).
- UK authors should conform to UK legislation under the [Animals \(Scientific Procedures\) Act 1986 Amendment Regulations \(SI 2012/3039\)](#).
- European authors outside the UK should conform to [Directive 2010/63/EU](#) .

Personal communications and unpublished data

A signed statement of permission should be included from each individual identified as a source of information in a personal communication or as a source for unpublished data, and the date of communication and whether the communication was written or oral should be specified. Personal communications should not be included in the list of reference be provided. Although the degree of specificity needed will depend on the context of what is being reported, specific ages, race/ethnicity, and other sociodemographic details should be presented only if clinically or scientifically relevant and important. Cropping of photographs to remove identifiable personal features that are not essential to the clinical message may be permitted as long as the photographs are not otherwise altered. Please do not submit masked photographs of patients. Patients? initials or other personal identifiers may not appear in an image.

Research Reporting Guidelines

Accurate and complete reporting enables readers to fully appraise research, replicate it, and use it. Authors are expected to adhere to the following research reporting standards.

- [CONSORT guidelines for randomized trials](#)
- [PRISMA guidelines for systematic reviews and meta-analyses](#)

Species Names

Upon its first use in the title, abstract, and text, the common name of a species should be followed by the scientific name (genus, species, and authority) in parenthesis. for well-known species, however, scientific names may be omitted from the article titles. If no common name exists in English, only the scientific name should be used.

Genetic Nomenclature

Sequence variants should be described in the text and tables using both DNA and protein designations whenever appropriate. Sequence variant nomenclature must follow the current HGVS guidelines; see <http://varnomen.hgvs.org/>, where examples of acceptable nomenclature are provided.

Sequence Data

Nucleotide sequence data can be submitted in electronic form to any of the three major collaborative databases: DDBJ, EMBL, or GenBank. It is only necessary to submit to one database as data are exchanged between DDBJ, EMBL, and GenBank on a daily basis. The suggested wording for referring to accession-number information is: 'These sequence data have been submitted to the DDBJ/EMBL/GenBank databases under accession number U12345?'. Addresses are as follows:

- [DNA Data Bank of Japan \(DDBJ\)](#)
- [EMBL Nucleotide Archive](#)
- [GenBank](#)

Proteins sequence data should be submitted to either of the following repositories:

- [Protein Information Resource \(PIR\)](#)
- [SWISS-PROT](#)

Structural Data

For manuscripts describing structural data, atomic coordinates and the associated experimental data should be deposited in the appropriate databank (see below). Please note that the data in the databanks must be released, at the latest, upon publication of the article. We trust in the cooperation of our authors to ensure that atomic coordinates and experimental data are released on time.

- **Organic and organometallic compounds:** Crystallographic data should not be sent as Supporting Information, but should be deposited with the [Cambridge Crystallographic Data Centre \(CCDC\)](#).
- **Inorganic compounds:** [Fachinformationszentrum Karlsruhe \(FIZ\)](#).
- **Proteins and nucleic acids:** [Protein Data Bank](#).

NMR spectroscopy data: [BioMagResBank](#).

Previous release of information

A complete manuscript following presentation at a meeting or publication of preliminary findings elsewhere (eg, an abstract) is eligible for consideration for publication. Authors considering presenting or planning to present the work at an upcoming scientific meeting should indicate the name and date of the meeting on the manuscript submission form. For accepted papers, the editors may be able to coordinate publication with the meeting presentation. Authors who present information contained in a manuscript that is under consideration by the Elsevier during scientific or clinical meetings should not distribute complete reports (ie, copies of manuscripts) or full data presented as tables and figures to conference attendees or journalists. Publication of abstracts in print and online conference proceedings, as well as posting of slides or videos from the scientific presentation on the meeting website, is acceptable. However, for manuscripts under consideration by the Elsevier, publication of full reports in proceedings or online, issuing detailed news releases reporting the results of the study, or participation in formal news conferences will jeopardize chances for publication of the submitted manuscript in the Elsevier. Media coverage of presentations at scientific meetings will not jeopardize consideration, but direct release of information through press releases or news media briefings may preclude consideration by the Elsevier.

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Corresponding author

The corresponding author will be the representative of all coauthors as the primary correspondent with the editorial office during the submission and review process. If the manuscript is accepted, the corresponding author will review an edited typescript and proof, make decisions regarding release of information in the manuscript to the news media, federal agencies, or both, and will be identified as the corresponding author in the published article. The corresponding author is responsible for ensuring that the reported conflict of interest disclosures are accurate, up-to-date, and consistent with the information provided for each author.

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Authorship

The list of authors should accurately illustrate who contributed to the work and how. All those listed as authors should qualify for authorship according to the following criteria in accordance with ICMJE standards:

1. Have made substantial contributions to conception and design, or acquisition of data, or analysis and interpretation of data;
2. Been involved in drafting the manuscript or revising it critically for important intellectual content;
3. Given final approval of the version to be published. Each author should have participated sufficiently in the work to take public responsibility for appropriate portions of the content; and
4. Agreed to be accountable for all aspects of the work in ensuring that questions related to the accuracy or integrity of any part of the work are appropriately investigated and resolved. Contributions from anyone who does not meet the criteria for authorship should be listed, with permission from the contributor, in an Acknowledgments section (for example, to recognize contributions from people who provided technical help, collation of data, writing assistance, acquisition of funding, or a department chairperson who provided general support). Prior to submitting the article all authors should agree on the order in which their names will be listed in the manuscript.

The number of authors should not exceed to seven, otherwise must be justified and the editorial board will evaluate case by case.

ORCID

As part of the journal's commitment to supporting authors at every step of the publishing process the journal requires the submitting author (only) to provide an ORCID iD when submitting a manuscript. If you don't have an ORCID ID, it can be registered at <https://orcid.org/register>.

Changes to authorship

Authors are expected to consider carefully the list and order of authors **before** submitting their manuscript and provide the definitive list of authors at the time of the original submission. Any addition, deletion or rearrangement of author names in the authorship list should be made only **before** the manuscript has been accepted and only if approved by the journal Editor. To request such a change, the Editor must receive the following from the **corresponding author**: (a) the reason for the change in author list and (b) written confirmation (e-mail, letter) from all authors that they agree with the addition, removal or rearrangement. In the case of addition or removal of authors, this includes confirmation from the author being added or removed.

Only in exceptional circumstances will the Editor consider the addition, deletion or rearrangement of authors **after** the manuscript has been accepted. While the Editor considers the request, publication of the manuscript will be suspended. If the manuscript has already been published in an online issue, any requests approved by the Editor will result in a corrigendum.

Protocols

Authors of manuscripts reporting clinical trials are encouraged to submit trial protocols (including the complete statistical analysis plan) along with their manuscripts.

Registration of clinical trials

Registration in a public trials registry is a condition for publication of clinical trials in this journal in accordance with [International Committee of Medical Journal Editors](#) recommendations. Trials must register at or before the onset of patient enrolment. The clinical trial registration number should be included at the end of the abstract of the article. If the trial is not registered, or was registered retrospectively, the reasons for this should be explained.

A clinical trial is defined as any research study that prospectively assigns human participants or groups of humans to one or more health-related interventions to evaluate the effects of health outcomes. Health-related interventions include any intervention used to modify a biomedical or health-related outcome (for example drugs, surgical procedures, devices, behavioural treatments, dietary interventions, and process-of-care changes). Health outcomes include any biomedical or health-related measures obtained in patients or participants, including pharmacokinetic measures and adverse events. Purely observational studies (those in which the assignment of the medical intervention is not at the discretion of the investigator) will not require registration.

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Language (usage and editing services)

Please write your text in good English (American or British usage is accepted, but not a mixture of these). Authors who feel their English language manuscript may require editing to eliminate possible grammatical or spelling errors and to conform to correct scientific English may wish to use the [English Language Editing service](#) available from Elsevier's Author Services.

Submission

Our online submission system guides you stepwise through the process of entering your article details and uploading your files. The system converts your article files to a single PDF file used in the peer-review process. Editable files (e.g., Word, LaTeX) are required to typeset your article for final publication. All correspondence, including notification of the Editor's decision and requests for revision, is sent by e-mail.

Submit your article

Please submit your article via <https://www.editorialmanager.com/BJORL>.

All submitted manuscripts are reviewed initially by a Brazilian Journal of Otorhinolaryngology editor. Manuscripts are evaluated according to the following criteria: material is original and timely, writing is clear, study methods are appropriate, data are valid, conclusions are reasonable and supported by the data, and information is important. From these basic criteria, the editors assess a paper's eligibility for publication. Manuscripts with insufficient priority for publication are rejected promptly.

PREPARATION

Double anonymized review

This journal uses double anonymized review, which means the identities of the authors are concealed from the reviewers, and vice versa. [More information](#) is available on our website. To facilitate this, please include the following separately:

Title page (with author details): This should include the title, authors' names, affiliations, acknowledgements and any Declaration of Interest statement, and a complete address for the corresponding author including an e-mail address.

Anonymized manuscript (no author details): The main body of the paper (including the references, figures, tables and any acknowledgements) should not include any identifying information, such as the authors' names or affiliations.

Use of word processing software

It is important that the file be saved in the native format of the word processor used. The text should be in single-column format. Keep the layout of the text as simple as possible. Most formatting codes will be removed and replaced on processing the article. In particular, do not use the word processor's options to justify text or to hyphenate words. However, do use bold face, italics, subscripts, superscripts etc. When preparing tables, if you are using a table grid, use only one grid for each individual table and not a grid for each row. If no grid is used, use tabs, not spaces, to align columns. The electronic text should be prepared in a way very similar to that of conventional manuscripts (see also the [Guide to Publishing with Elsevier](#)). Note that source files of figures, tables and text graphics will be required whether or not you embed your figures in the text. See also the section on Electronic artwork.

To avoid unnecessary errors you are strongly advised to use the 'spell-check' and 'grammar-check' functions of your word processor.

The complete paper must not exceed 25 pages of A4 (21 cm x 29.7 cm) size paper, written in size 12 Times New Roman type, double spacing between the lines. If the reviewer considers necessary, he/she may suggest the author to suppress figures or tables or even to condense the text.

Article structure

Introduction

State the objectives of the work and provide an adequate background, avoiding a detailed literature survey or a summary of the results.

Methods

Provide sufficient detail to allow the work to be reproduced. Methods already published should be indicated by a reference: only relevant modifications should be described.

Results

Results should be clear and concise.

Discussion

This should explore the significance of the results of the work, not repeat them. A combined Results and Discussion section is often appropriate. Avoid extensive citations and discussion of published literature.

Conclusions

The main conclusions of the study may be presented in a short Conclusions section, which may stand alone or form a subsection of a Discussion or Results and Discussion section.

Essential title page information

Title Page

- Manuscript title (Concise and informative. Titles are often used in information-retrieval systems. Avoid abbreviations and formulae where possible.);
 - A short running title of 40 characters;
 - The full names of the authors and highest degrees;
 - The author's institutional affiliations where the work was conducted;
 - Funding and Conflict of Interests;
 - A note indicating the corresponding author, including full contact details (postal codes, telephone and a valid e-mail; please note this will be published with the paper and that post-acceptance correspondence will be directed to this e-mail address);
 - Meeting information, if applicable (society name, city, state, country, and exact date the meeting was held);
 - Acknowledgments.

• **Author names and affiliations, including ORCID iD.** Please clearly indicate the given name(s) and family name(s) of each author and check that all names are accurately spelled. Present the authors' affiliation addresses (where the actual work was done) below the names. Indicate all affiliations with a lower-case superscript letter immediately after the author's name and in front of the appropriate address. Provide the full postal address of each affiliation, including the country name and, if available, the e-mail address of each author. Author affiliations should be presented in decreasing hierarchical order (e.g. Harvard University, Harvard Business School, Boston, USA) and should be written as established in its own language (e.g. Universit Paris-Sorbonne; Harvard University, Universidade de S?o Paulo). The ORCID iD must be inserted in all authors profile. To that Click 'Change Details' to update the 'My Information' page, Select 'Link to ORCID'. The ORCID website will open in a new window: Enter your ORCID username and password. If any of the authors does not have an ORCID ID, it can be registered at <https://orcid.org/register>.

• **Corresponding author.** Clearly indicate who will handle correspondence at all stages of refereeing and publication, also post-publication. This responsibility includes answering any future queries about Methodology and Materials. **Ensure that the e-mail address is given and that contact details are kept up to date by the corresponding author.**

• **Present/permanent address.** If an author has moved since the work described in the article was done, or was visiting at the time, a 'Present address' (or 'Permanent address') may be indicated as a footnote to that author's name. The address at which the author actually did the work must be retained as the main, affiliation address. Superscript Arabic numerals are used for such footnotes.

Highlights

Highlights are mandatory for original and review articles. They consist of a short collection of bullet points that capture the novel results of your research as well as new methods that were used during the study (if any). Please have a look at the examples here: [example Highlights](#).

Highlights should be submitted in a separate editable file in the online submission system. Please use 'Highlights' in the file name and include 3 to 5 bullet points (maximum 85 characters, including spaces, per bullet point).

Abstract

A concise and factual abstract is required. The abstract should state briefly the purpose of the research, the principal results and major conclusions, with no more than 300 words. An abstract is often presented separately from the article, so it must be able to stand alone. For this reason, references must be avoided. Also, non-standard or uncommon abbreviations must be avoided. For original and review articles, the abstract must be structured in: Introduction, Objective(s), Methods, Results, and Conclusion(s).

Keywords

Three to five keywords must be listed, and they can be found on MeSH (Medical Subject Headings, <http://www.nlm.nih.gov/mesh/>).

Abbreviations

Do not use abbreviations in the title or abstract and limit their use in the text. Expand all abbreviations at first mention in the text.

Acknowledgements

Collate acknowledgements in a separate section at the end of the article before the references and do not, therefore, include them on the title page, as a footnote to the title or otherwise. List here those individuals who provided help during the research (e.g., providing language help, writing assistance or proof reading/proofreading the article, etc.).

Formatting of funding sources

List funding sources in this standard way to facilitate compliance to funder's requirements:

Funding: This work was supported by the National Institutes of Health [grant numbers xxxx, yyyy]; the Bill & Melinda Gates Foundation, Seattle, WA [grant number zzzz]; and the United States Institutes of Peace [grant number aaaa].

It is not necessary to include detailed descriptions on the program or type of grants and awards. When funding is from a block grant or other resources available to a university, college, or other research institution, submit the name of the institute or organization that provided the funding.

If no funding has been provided for the research, please include the following sentence:

This research did not receive any specific grant from funding agencies in the public, commercial, or not-for-profit sectors.

Nomenclature and Units

Units of measure

Laboratory values are expressed using conventional units of measure, with relevant Système International (SI) conversion factors expressed secondarily (in parentheses) only at first mention. Articles that contain numerous conversion factors may list them together in a paragraph at the end of the "Methods" section. In tables and figures, a conversion factor to SI should be presented in the footnote or legend. The metric system is preferred for the expression of length, area, mass, and volume. For more details, see the Units of Measure conversion table on the website for the AMA Manual of Style.

Names of drugs, devices, and other products

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Entire book

Webster NR, Galley HF. *Anaesthesia Science*. Oxford, UK: Blackwell Publishing, Ltd.; 2006.

Database

CANCERNET-PDQ [database online]. Bethesda, MD: National Cancer Institute; 1996. Updated March 29, 1996.

Software

Epi Info [computer program]. Version 6. Atlanta, GA: Centers for Disease Control and Prevention; 1994.

Web sites

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